

**APPENDIX D TO
FORWARD PLAN REF:
C&F-09/10-005**

**FUTURE ACQUISITION STRATEGY FOR BRENT TRANSPORT
FLEET & AUTHORITY TO TENDER FOR PROVISION OF A
LEASED MAINTAINED VEHICLE FLEET: PROCUREMENT
TIMETABLE**

INDICATIVE TIMETABLE

Task number	Task	Date
1	Executive approval to procure obtained	14 December 2009
2	Publish adverts	15 December 2009
3	Expressions of interest returned	25 January 2010
4	Shortlist agreed	10 February 2010
5	Invitations to tender issued	11 February 2010
6	Deadline for tender submissions	23 March 2010
7	Panel evaluations and interviews	30 March – 1 April 2010
8	Panel recommendation to award	13 April 2010
9	Draft Executive report seeking contract award approval	April 2010
10	Executive approval to award obtained	May 2010
11	Commence Alcatel period	May 2010
12	Issue contract award letter	June 2010
13	Commence supply contract (Lot 1) and maintenance of existing fleet contract (Lot 2)	July 2010